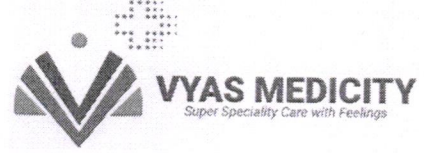


ATTENDANCE SHEET



| | | |
|----------------------|--|------------------|
| Topic Of Training: | Standardization, calibration & Internal & EQAS (EQAS) | |
| Name Of The Trainer: | Dr. Ashok Kumar Shah | Date: 27/12/2023 |
| Venue: | Central Research Lab Umesh | Time: 1pm to 3pm |

| SN | Name | Designation | Department | Sign |
|----|-----------------|--------------------|--------------|-----------|
| 1 | INDRAJEET | LAB TECHNICIAN | CENTRAL LAB | Indrajeet |
| 2 | SHARWAN UCHHOT | SR. LAB TECHNICIAN | CENTRAL LAB | |
| 3 | Hemant Pandit | Lab. Tech. | Central lab. | Hemant |
| 4 | Manisha Beniwal | Lab. technician | Central lab. | Manisha |
| 5 | Anupam maity | Lab Tech. | Central lab | Anupam |
| 6 | Divya Bhati | Lab Tech. | Central lab | Divya |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

CORRECTIVE & PREVENTIVE ACTIONS FORM



ROOT CAUSE ANALYSIS, CORRECTIVE AND PREVENTIVE ACTION (CAPA)

Non Compliance Reference

No. Samp-2 Dated 7/12/2023

Dept: Immunoassay [CRP]

Date: 21/12/23

Incident :- Transcription Error :- Error in reporting result in ECRS application. by technician. Instead of abnormal he put normal.

Root cause analysis/Investigation :- Although the result was abnormal while typing the final result, technician wrote normal value in application of ECRS (metropolis).

Done By: Manisha Date & Sign Manisha 21/12/23

Tool Used/ Risk Assessment why why method.

Immediate Correction Couldnot correct as it was already passed in next step.

Corrective Action :- It was first time mistake. we shall be careful & recheck the all entry of data before final submission & printing in ECRS application.

Done By: Manisha Date & Sign: Manisha 21/12/23

Preventive Action :- We will make sure to double check of all the test value before final submission or printing by senior staff.

:- Training given to lab technician.

Verification of CAPA Done

Done By: Dr. Anil Sheeris Date & Sign Anil 21/12/23

Manisha

Anil

Anil

Prepared By

Immediate Incharge

HOD



Metropolis Healthcare Ltd., EQAS

VYAS SUPER SPECIALITY HOSPITAL (1067)

Outlier And Analyte Summary Report

Outlier Details For Cycle No 230310 and Sample No 02

Report Date : 19/12/2023

| Analyte | Instrument | Result Value | Standard Unit |
|--|------------|--------------|---------------|
| X HIV Ag + Ab | Manual | Non-reactive | - |
| X HBsAg | Manual | Equivocal | - |
| X C-Reactive Protein Qualitative | Manual | Normal | - |
| X HIV Ab | Manual | Non-reactive | - |
| Legend @ : Acceptable X : Unacceptable # : Not Evaluated ⌚ Delayed Result Entry | | | |

Problem Classification:

Corrective Action:

Reviewed by:

Dated:

07/12/23 11:21:35

000670 DELTA SMP O.D. 0.0419

000670 CRP *Sample - 01* 10.35 mg/L H

LINEAR REACTION

000671 DELTA SMP O.D. 0.0376

000671 CRP *Sample - 02* 9.07 mg/L H


LINEAR REACTION

000672 DELTA SMP O.D. 0.0350

000672 CRP *Sample - 03* 8.30 mg/L H

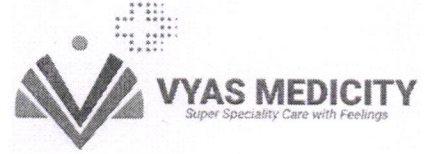
ATTENDANCE SHEET



| | |
|---|------------------|
| Topic Of Training: Interpretations of the card Tests. | |
| Name Of The Trainer: Dr. Ashok Kumar Shah. | Date: 25/12/2023 |
| Venue: Central Research Lab Vmch. | Time: 1pm to 2pm |

| SN | Name | Designation | Department | Sign |
|----|-----------------|----------------|-------------|-----------|
| 1. | Hemant Pandit | Lab. Tech. | Central Lab | Hemant |
| 2. | Jindrajit | Lab Tech. | Central Lab | Jindrajit |
| 3. | Sharwan | SR. Lab Tech. | CENTRAL LAB | Sharwan |
| 4. | Manisha Benival | Lab technician | Central lab | Manisha |
| 5. | Anupam maity | Lab Tech | Central Lab | Anupam |
| 6. | Divya Bhati | Lab Tech. | Central Lab | Divya |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

ATTENDANCE SHEET



| | | | |
|----------------------|---------------------------|-------|-------------|
| Topic Of Training: | Transcription of reports. | | |
| Name Of The Trainer: | Dr. Anitha Seethu | Date: | 26/12/2023 |
| Venue: | Central Research Lab vmcH | Time: | 1pm to 2pm. |

| SN | Name | Designation | Department | Sign |
|----|-----------------|----------------|-------------|------------------|
| 1 | MANISHA BENIWAL | Lab technician | Central Lab | <u>Manisha</u> |
| 2 | Hemant Pandit | Lab. Tech. | Central Lab | Hemant |
| 3 | INDRAJEET | Lab Techs | Central Lab | <u>Indrajeet</u> |
| 4 | SHAWAN GARLOT | SR. Lab Techs | Central Lab | <u>Shawan</u> |
| 5 | Divya Bhati | Lab technician | Central Lab | <u>Divya</u> |
| 6 | Anupam Maity. | Lab Tel | Central Lab | <u>Anupam</u> |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| S. No. | Name | Designation | Department | Sign |
|--------|------|-------------|------------|------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Signature of Trainer: *Anil K*

ATTENDANCE SHEET



| | |
|---|------------------|
| Topic Of Training: Standardization, calibration & Internal & External QAAS (EQAS) | |
| Name Of The Trainer: Dr. Ashok Kumar Shah | Date: 27/12/2023 |
| Venue: Central Research Lab UMCH | Time: 1pm to 3pm |

| SN | Name | Designation | Department | Sign |
|----|-----------------|--------------------|--------------|-----------|
| 1 | INDRAJEET | LAB TECHNICIAN | CENTRAL LAB | Indrajeet |
| 2 | SHARWAN UCHHOT | SR. LAB TECHNICIAN | CENTRAL LAB | |
| 3 | Hemant Pandit | Lab. Tech. | Central lab. | Hemant |
| 4 | Manisha Beniwal | Lab. technician | Central lab. | Manishg |
| 5 | Anupam maity | Lab Tech. | Central lab | Anupam |
| 6 | Divya. Bhati | Lab Tech. | Central lab | Divya |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| S. No. | Name | Designation | Department | Sign |
|--------|------|-------------|------------|------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Signature of Trainer: 