

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH & FAMILY WELFARE
WBSAP&CS

Swasthya Bhawan, 1st Floor Wing B, Block GN-29, Sector – V
Salt Lake, Kolkata-700091

Recruitment Notice No. **SHFWS/2023/292**

Date: **26.12.2023**

West Bengal State AIDS Prevention & Control Society will engage personnel for various positions as listed below under Department of Health and Family Welfare, Government of West Bengal purely on contractual basis.

Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 29th December, 2023 to Midnight 12th January, 2024 for the mentioned positions.

Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Application fees of ₹100/- for general candidates have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 8 & 9).

Details of the positions are given below:

- | | |
|----------------------------------|--|
| 1. Name of the Position | : Deputy Director (Strategic Information) |
| Number of Vacancy | : 01 (Unreserved)

(*If any consequential vacancy of the said post is created till the panel remains valid, such subsequent vacancy may be filled up from the approved panel.) |
| Consolidated Remuneration | : ₹50,680 per month |
| Place of Posting | : State Head Quarter |
| Essential Criteria | : a) Bachelor Degree in Medical Sciences (MBBS, BDS, BHMS, BUMS, BAMS) and MD / DNB (Community Medicine/Epidemiology)
OR
Masters / Post Graduation Degree in Public Health /Health Administration / Applied Epidemiology / M.Sc. Statistics
OR
Minimum Two years Diploma in Public Health / Demography / Population Studies / Computer Application

b) 5 years experience in Public Health in Surveillance / Research / Monitoring & Evaluation / Epidemiology.

c) Working knowledge of computers including MS Office package and SPSS.

d) Good working knowledge of epidemiological analysis and biostatistics. |
| Desirable Criteria | : a) Past experience of working in HIV/ AIDS programme or projects under Government or bilateral / multilateral agencies in India.

b) Experience of data handling / analysis under NACP or any other public health programme.

c) Good working knowledge of epidemiological analysis and other statistical packages.

d) Preference will be given to the candidate working in the field of HIV /AIDS |
| Age (as on 20.12.2023) | : Minimum 18 years and Maximum 60 years |

Scale of Scoring: - Total 100 Marks

Experience (Maximum 20 marks)	Written test (50 Marks)	Computer Test (15 marks)	Interview (15 marks)
Public Health experience in Surveillance / Research / M & E / Epidemiology	50 (50% Qualifying Marks)	15	15
1 marks for each additional completed year above essential experience – Maximum 5 Marks			
Past experience of working in HIV/AIDS programme or projects under Government or bilateral / multilateral agencies in India			
Experience of data handling / analysis under NACP or any other public health programme	1 mark for each completed year above essential experience: Maximum 5 Marks		

- 2. Name of the Position** : **Assistant Director (Strategic Information)**
- Number of Vacancy** : 01 (Unreserved)
- (*If any consequential vacancy of the said post is created till the panel remains valid, such subsequent vacancy may be filled up from the approved panel.)
- Consolidated Remuneration** : ₹35,000 per month
- Place of Posting** : State Head Quarter
- Essential Criteria** : **a)** Masters / Post Graduation Degree in Public Health / Health Administration / Applied Epidemiology or Minimum Two years Diploma in Public Health.
- OR**
- Masters in Statistics / Demography / Population Studies / Sociology / Social Work / Economics / Computer Application
- b)** At least one year experience in Public Health in Surveillance / Research / Monitoring & Evaluation/Epidemiology.
- c)** Working knowledge of computers including MS Office package and SPSS.
- d)** Good working knowledge of epidemiological analysis and biostatistics.
- Desirable Criteria** : **a)** Past experience of working in HIV/ AIDS programme or projects under Government or bilateral/ multilateral agencies in India.
- b)** Experience of data handling / analysis under NACP or any other public health programme.
- c)** Good working knowledge of epidemiological analysis and other statistical packages.
- d)** Preference will be given to the candidate working in the field of HIV /AIDS
- Age (as on 20.12.2023)** : Minimum 18 years and Maximum 60 years

Scale of Scoring:- Total 100 Marks

Experience (Maximum 20 marks)		Written test	Computer Test	Interview
Public Health experience in Surveillance /Research / M& E /Epidemiology	1 marks for each completed year – Maximum 5 Marks	50 (50% Qualifying Marks)	15	15
Past experience of working in HIV/AIDS programme or projects under Government or bilateral / multilateral agencies in India	2 marks for each completed year above essential experience: Maximum 10 Marks			
Experience of data handling / analysis under NACP or any other public health programme	1 mark for each completed year above essential experience: Maximum 5 Marks			

- 3. Name of the Position** : Deputy Director (Care Support & Treatment)
- Number of Vacancy** : 01 (Unreserved)
(*If any consequential vacancy of the said post is created till the panel remains valid, such subsequent vacancy may be filled up from the approved panel.)
- Consolidated Remuneration** : ₹50,680 per month
- Place of Posting** : State Head Quarter
- Essential Criteria** : **a)** Degree in Medical Sciences (MBBS, BDS, BHMS, BUMS, BAMS)
OR
Masters/Diploma in Public Health / Health Management.
OR
Masters in Social Science / Social Work / Sociology / Psychology / Clinical Psychology / Medical Microbiology
b) 5 years of experience in Health sector
c) Good working knowledge of MS Office.
- Desirable Criteria** : **a)** Past experience of working in HIV / AIDS programme or projects under Government or bilateral / multilateral agencies in India.
- Age (as on 20.12.2023)** : Minimum 18 years and Maximum 60 years

Scale of Scoring: - Total 100 Marks

Academic Qualification and marks distribution (Maximum 5 marks)		Experience (Maximum 15 marks)	Written test	Computer Test (15 marks)	Interview (15 marks)
MBBS with Master/Diploma in Public Health/Health Management	5	(i) Experience in health sector: @ 1 marks for each additional completed year above essential experience: Maximum 5 Marks (ii) Past experience of working in HIV/AIDS programme or projects under Government or bilateral / multilateral agencies in India: @1 marks for each completed year above essential experience: Maximum 10 Marks	Max. 50 Marks (qualifying marks is 50% i.e. 25)	15	15
MBBS	4				
BDS/BHMS/BAMS/BUMS with Master/Diploma in Public Health/Health Management	4				
BDS	3				
BHMS/BAMS/BUMS	2				
Master/Diploma in Public Health/Health Management without any degree in Medical Sciences i.e. MBBS/BDS/BHMS/BAMS/BUMS	2				
Masters in Social Science/Social Work/Sociology/Psychology/ Clinical Psychology/Medical Microbiology	2				

- 4. Name of the Position** : Deputy Director (Lab Service Division)
- Number of Vacancy** : 01 (Unreserved)
- (*If any consequential vacancy of the said post is created till the panel remains valid, such subsequent vacancy may be filled up from the approved panel.)
- Consolidated Remuneration** : ₹50,680 per month
- Place of Posting** : Sate Head Quarter
- Essential Criteria** : **a)** M.Sc in Microbiology / Biotechnology / Biochemistry
OR B.Tech in Biotechnology
- b)** 5 years of experience for candidates with M.Sc /B.Tech (in the above subjects)
OR
3 years of experience of working in Medical diagnostic laboratory for candidates with Ph.D.
- Desirable Criteria:** : **a)** Ph.D in Microbiology/Biotechnology/Biochemistry.
- b)** Experience of working in NABL accredited Labs or those Labs who have applied for accreditation will be preferred.
- c)** Past experience of working in HIV/ AIDS programme or projects under Government or bilateral/ multilateral agencies in India
- Age (as on 20.12.2023)** : Minimum 18 years and Maximum 60 years

Scale of Scoring:- Total 100 Marks

Academic Qualification (Maximum 5 marks)	Experience (Maximum 15 marks)		Written test (50 Marks)	Computer Test (15 marks)	Interview (15 marks)
Ph.D in Microbiology – 5 Marks	Experience of working in medical diagnostic laboratory	1 marks for each additional completed year above essential experience – Maximum 5 Marks	50 (50% Qualifying Marks)	15	15
	Experience of working in NABL accredited labs or those labs who have applied for accreditation	1 marks for each completed year above essential experience – Maximum 5 Marks			
	Past experience of working in HIV/AIDS programme or projects under Government or bilateral / multilateral agencies in India	1 marks for each completed year above essential experience – Maximum 5 Marks			

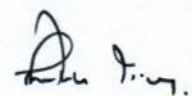
MODE OF SELECTION FOR ALL THE ABOVE MENTIONED POSITIONS:

- Written Test (MCQ based) **50% weightage** (Qualifying Marks is 50%)
- Academic & Experience - **20% weightage**.
- Candidates will be called for interview including computer skill test @1:10 ratio against declared vacancy after combined score of Academic score (applicable only for the post of Deputy Director (Lab Service Division)), Written Test & Experience - **30% weightage**.
- Final Selection will be made on the basis of total marks obtained in Academic score (applicable only for the post of Deputy Director (Lab Service Division)), Written test, Experience, Computer Test, and Interview taken together.**

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential Criteria mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential academic qualification must be completed within the first date of online application.**
4. **Experience will be calculated after obtaining the required essential academic qualification for the above mentioned position, till the first date of online application.**
5. **Hard copy/print copy of the online registration form may be downloaded from the link "http://hr.wbhealth.gov.in:8888/Index.aspx"-> "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
6. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
7. Marking after rounding off up to 2 decimal points will be considered.
8. i) **Start date of Application** : From 11 a.m. of 29th December, 2023.
ii) **Last date of Registration** : Midnight of 07th January, 2024.
iii) **Last date of Submission of application Fees** : Midnight of 10th January, 2024.
iv) **Last date of full Submission of form** : Midnight of 12th January, 2024.
9. **The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.**
10. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
11. The decision of the competent authorities regarding the recruitment is final.
12. The competent authorities may cancel the recruitment process at any stage of the selection process.

Applicants are requested to visit www.wbhealth.gov.in at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time.



**Project Director
WBSAP & CS**