

Requirements for Employee I.D:

01. Employee details in the prescribed format
02. Appointment order copy
03. Movement Order
04. Joining report copy
05. Aadhar Card Copy
06. PAN card copy
07. Copy of SSC Memo for Date of Birth.
08. Bank passbook front page Xerox.
09. Pass port size photos

Requirements for Pran Number:

01. Appointment order copy
02. Movement Order
03. Joining report copy
04. Aadhar Card Copy
05. PAN card copy
06. Copy of SSC Memo for Date of Birth.
07. Bank passbook front page Xerox.
08. Pass port size photos.

Requirements for the process of Salary:

01. Appointment order copy
02. Movement Order
03. Joining report copy
04. Aadhar Card Copy
05. PAN card copy
06. Copy of SSC Memo for Date of Birth.
07. Bank passbook front page Xerox.
08. Physical Fitness Certificate Issued by the Civil Surgeon.

Note : All the Copies must be attested by the respective Medical Officer

